

**BRIHAN MUMBAI MAHANAGAR PALIKA**

No.CHE/23048/DP/TDR/Gen. dtd. 20/11/17

**Sub :** Streamlining of the procedure for utilisation T.D.R.

**Ref:** Circular No.Ch. E/130/DP / TDR/Gen dtd. 23/10/2000.

C/11-12

The T.D.R utilisation praposal is being processed presently as per circular issued u/no. Ch. E/130/DP / TDR/Gen dtd. 23/10/2000.

As per present procedure, T.D.R. utilisation proposal is required to be submitted to B.P. Offices alongwith amended plan approval .

On verification of amended plans and requisite documents for T.D.R. utilisation, concern E.E (B.P) submits the utilisation proposal to D.P. section for further approval of CH.E.(D.P) / Hon.M.C. and for deduction of F.S.I. credit in the respective D.R.C.

The above procedure appears to be lengthy and time consuming. As such; it is felt necessary to minimize procedure as well as time to the possible extent.

The work of developing online application was taken up by this department last year and at present the proposal is submitted to C.A. (Finance)/Hon'ble M.C. for approval of tender document. However, since the E.O.D.B. concept is already implemented, it is proposed that even the offline process needs to be reviewed till the online application is put to use.

C/19-21

The details about the present procedure and procedure now proposed to be adopted for processing T.D.R. utilisation proposal may please be seen.


C/23-25

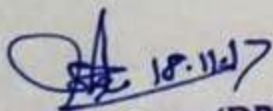
The proposed procedure will curtail the steps from 26 nos. to 10 nos. for granting T.D.R .utilisation.

In view of above Hon. M.C's approval is requested to follow the procedure now proposed for processing the T.D.R. utilisation proposal (at C-23 to C-25 ) by cancelling the earlier circular issued under No.Ch.E/130/DP/TDR/Gen. dtd. 23/10/2000.

On receipt of approval revised procedure will be circulated to concerned staff under signature of Chief Engineer (D.P.).

Submitted please.

  
( Shri.V.R.MORE )  
Dy.ChE.(DP-I)

  
Chief Engineer (DP)

(S.P.DARADE)  
CH.E(DP)

(AJOY MEHTA)  
Hon. M.C.

Yes.  
By mehb  
4/12/17

बृहन्मुंबई महानगरपालिका  
आयुक्तांचे कार्यालय  
20 NOV 2017



# BRIHANMUMBAI MAHANAGARPALIKA

C/23

Sub : Streamlining of the procedure for utilization of T.D.R.

## TDR - Utilization procedure

### Proposed process for T.D.R. utilization

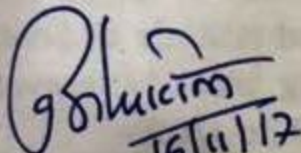
<u>Sr. No.</u>	<u>Process</u>	<u>Action By</u>	<u>Particulars</u>
1.	Application	1. Architect/L.S.	<ol style="list-style-type: none"> <li>1) The Developer / utiliser shall submit the T.D.R. utilization proposal along with original 'U' Form and indemnity bond duly filled in and notarized to the concerned B.P. Department along with the requisite scrutiny fees.</li> <li>2) The agreement between D.R.C. holder and utiliser shall be duly stamped and notarized. It shall not contain provision of NOC for deducting the F.S.I. credit in D.R.C.</li> <li>3) In case of provision of N.O.C. in agreement, the N.O.C. shall be submitted along with proposal itself.</li> <li>4) The proposal for utilization shall be processed, based on the latitude of Northern point of T.D.R. receiving plot and latitude of Southern point of T.D.R. Generating plot. (wherever applicable ), submitted by Architect/L.S.</li> </ol>
2	1 <sup>st</sup> Report	2) S.E.B.P.	To Scrutinize the proposal in all respect and submit to A.E (B.P.) The validity of D.R.C. and 'U' Form shall be verified by concerned S.E.(B.P), while processing the proposal.
		3) A.E.B.P.	To Scrutinize the proposal in all respect and submit to E.E (B.P)
		4) E.E.B.P.	E.E (B.P) will verify the proposal and submit it to Ch. Eng (D.P)/Hon. M.C. for approval. In D.P section file shall be directly marked to H.C.( T.D.R.)
3	Utilisation Report Approval	5) H.C. (T.D.R.)	<ol style="list-style-type: none"> <li>1) To re-verify the validity of 'U' Form, validity of D.R.C., entries in 'U' Form, signature of D.R.C. holder.</li> <li>2) To take entry in the T.D.R. utilization register and in utilization form and sign the utilization form after verification of particulars.</li> <li>3) To keep the original D.R.C. in safe Custody.</li> <li>4) To forward proposal to A.o.(D.P-I) for re-verification.</li> </ol> <p>The time line for this procedure shall be one day.</p>





		6) A.O.(DP) I	To re-verify the above particulars ( i.e.Sr.no.1to 3) and submit proposal to Ch.Eng (DP)/Hon.M.C. on same day. In case of any discrepancy the proposal shall be referred back to E.E(B.P.) with specific remarks within one day.
		7) CH.E.(D.P)/ Hon.M.C.	To Approve the utilization proposal.
4	Signature on 2 <sup>nd</sup> Report	8) A.O.(D.P.)I H.C.(T.D.R.)	To take entry of deduction in F.S.I. credit in respective D.R.C. and get it verified from A.O(D.P.)I in person and obtain signature CHE.(DP)/Hon.MC. The timeline for this shall be two (2) days. On Hon'ble M.C's signature on DRC,A.O.(D.P.) I will issue the T.D.R. utilization letter to D.R.C holder, T.D.R. utiliser, Architect/ L.S. and concerned E.E(B.P) on same day.

Note : (1) This circular will supersede the procedure followed by D.P. Department staff mentioned in earlier circular under No. CHE/DP/1320/TDR, dated 22.01.2008.

(2) The earlier procedure circular issued under No.Ch. E/130/DP / TDR/Gen dtd. 23/10/2000.

  
16/11/17  
(V.E.Patil)  
E.E. (DP)/ES

  
16/11/17  
(V.R.More )  
Dy.Che.(DP-I)

  
(S.P.DARADE )  
Ch.E.(DP )